

HSC MEETING MINUTES

Date _____

Time _____

Roll Call: (by Secretary)

OFFICERS (list first names)

Chair:	Re-entry Chairs:
Vice-Chair:	Chapt. HSRs:
Secretary:	Chapt. Vice-chairs:
Treasurer:	Chapt. Services Chair:
Event Coord:	Alumni:
Fundraising Coord:	Outreach:

HOUSES (ask Chapter HSRs to call out houses by chapter)

Absent Houses:
Guests:

Reading of Chapter Principles: Y N

Reading of Minutes of Previous Meeting:

Corrections/Additions:
Motion made to accept as read or corrected: <input type="checkbox"/> Second: <input type="checkbox"/> Pass: <input type="checkbox"/> Fail: <input type="checkbox"/>

Treasurer's Report:

Beginning Balance	
Money Deposited:	
Money Spent:	
Current Balance:	

Expenditures:

Check #	To Whom & For What

Comments:

Motion made to accept Treasurer's report: <input type="checkbox"/> Second: <input type="checkbox"/> Pass: <input type="checkbox"/> Fail: <input type="checkbox"/>

Chairperson's Report:

Accept Report: MM/S/P <input type="checkbox"/>

Vice-Chair Report:

Accept Report: MM/S/P <input type="checkbox"/>

Presentation Report: (Read by HSC Chairperson)

Houses fined for missing presentation:
New presentations:
New house assignments:
Accept Report: MM/S/P <input type="checkbox"/>

Event Coord. Report: (upcoming events, sub-committee meeting dates)

Accept Report: MM/S/P <input type="checkbox"/>

Fundraising Coord. Report: (upcoming fundraisers, sub-committee meeting dates)

Accept Report: MM/S/P <input type="checkbox"/>

Re-Entry Chair Report: (presentations, phone interviews, sub-committee meeting dates)

Accept Report: MM/S/P <input type="checkbox"/>

